



# Chestnut Hill Plantation Home Improvement Request Form



Neighborhood: \_\_\_\_\_

Lot #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Proposed Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please provide a picture and outline of the improvement that you are requesting. Fencing requests must include design, height, spacing and style of pickets. Any on-site build jobs must have design plans submitted, including but not limited to materials to be used. If removing trees please state how many and physically mark them for review. A COPY OF YOUR PLAT INDICATING THE LOCATION OF YOUR PROPOSED HOME IMPROVEMENT MUST BE INCLUDED.

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Description of Improvement:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This request must be submitted to by e-mail, through your portal, or postal mail. **Architectural review may take up to 30 days.** You will receive an approval or denial in the form of a letter: **DO NOT PROCEED WITHOUT WRITTEN APPROVAL.** Should you have any questions or need assistance, please feel free to call (803) 667-3763 or e-mail LDaffern@tcgrd.com.

\_\_\_\_\_  
Signature of Homeowner

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>Office Use Only:</b>	Date Received ____/____/____	Date Sent: ____/____/____	Status: <b>A D T</b>
Committee Rep(s):	_____		
Notes:	_____		
	_____		
	_____		
	_____		