



# Clubhouse Use Agreement and Rules

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**Date of Use**

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**Type of Function**

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**Function Host (must be homeowner or lessee)**

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**Phone #**

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**Email**

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**Property Address**

**Rules:**

1. The usage period for the Clubhouse is one full day and evening beginning at 10AM until 7AM. You may NOT enter the Clubhouse until 10AM the day of the reservation unless you have made special arrangements. The facility must be available for cleaning no later than 7AM the following morning.
2. The key shall be returned the day after the rental unless other arrangements have been made.
3. **Function Host must be present at all times**, and shall be responsible for the conduct of all persons present. All appropriate and prudent safety measures shall be exercised to ensure the safety of all persons present.
4. Property Owner and Function Host hereby agree to indemnify and hold harmless Chestnut Hill Plantation, its respective employees, representatives, affiliates, subsidiaries, successors and assigns from any and all claims, damages, causes of action or liability whatsoever or in any way arising by virtue of the use of the facility by property owner or anyone attending the function.
5. The facility must be left in good and clean condition. All trash must be removed from the Clubhouse (including the rest rooms) and taken with you. DO NOT dispose of trash in the pool, playground or tennis court area trashcans. This will result in a \$50 charge.
6. Clubhouse rental does not include pool use. If using the pool, all pool rules will be followed including the pool specific guest limits. Do not enter the clubhouse when wet.
7. Clubhouse rental does not include any outdoor spaces. Homeowners have priority in common space usage. No anchors, stakes or spikes may be driven into the ground.
8. Parking is allowed in designated spaces only. Cars parked on grass, concrete, along the road, or any place else that's not a marked parking space, will be towed at owner's expense. If vehicles exceed available parking, the event host must arrange for alternate legal parking.
9. Damages to the clubhouse, any of its contents, grass, or any other HOA facilities will be billed to Property Owner's account. This includes, but is not limited to, damage to the grounds or irrigation systems from driving on grass or party tent usage, wall damage from staples or tape, tears or mars on furniture, and all other damage.



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10. Furniture may not be removed from the Clubhouse indoor space, not even to the porches. If furniture passes through a doorway, this will result in a \$100 charge.
11. Furniture may be moved within the clubhouse, but must be put back in its original place before leaving.
12. The fireplace is available for use during the winter months. If the fireplace is used, you must clean out the cooled embers. Do not leave extra firewood at the clubhouse.
13. The Christmas tree may not be moved or touched.
14. All personal belongings shall be removed from the facility before leaving. Anything left after 7AM will be disposed of. Management is not responsible for anything lost, stolen or damaged.
15. The rental fee is non-refundable and shall be paid at the time of the execution of this agreement. All fees and paperwork must be received 7 days after the reservation to guarantee your date.  
**Reservations not cancelled 14 days prior to the event will forfeit the cost of rental.**

I, \_\_\_\_\_, the Event Host, agree to follow all rules as  
Print event host name  
set forth above.

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**Event Host Signature**

I, \_\_\_\_\_, the homeowner, agree to pay for all  
Print property owner name  
damages and penalties resulting from the above event.

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**Property Owner Signature (may be authorized representative of owning company)**

If the event host and the property owner are the same person, you must print and sign in both areas.